

2018 Current Fiscal Year Report: Business and Operations Advisory Committee

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1. Department or Agency

National Science Foundation

2. Fiscal Year

2018

3. Committee or Subcommittee

Business and Operations Advisory Committee

3b. GSA Committee No.

9556

4. Is this New During Fiscal Year?

No

5. Current Charter

06/29/2018

6. Expected Renewal Date

06/29/2020

7. Expected Term Date

8a. Was Terminated During Fiscal Year?

No

8b. Specific Termination Authority

8c. Actual Term Date

9. Agency Recommendation for Next Fiscal Year

Continue

10a. Legislation Req to Terminate?

No

10b. Legislation Pending?

Not Applicable

11. Establishment Authority

Agency Authority

12. Specific Establishment Authority

ADM IV-100

13. Effective Date

12/01/2000

14. Committee Type

Ad hoc

14c. Presidential?

No

15. Description of Committee

Other Committee

16a. Total Number of Reports

No Reports for this Fiscal Year

17a. Open Meetings 2 17b. Closed Meetings 0 17c. Partially Closed Meetings 0 17d. Total Meetings and Dates 2

Purpose	Start	End
To provide advice concerning oversight, integrity, development & enhancement to NSF's business operations	12/06/2017	12/07/2017
To provide advice concerning oversight, integrity, development & enhancement to NSF's business operations	06/13/2018	06/14/2018

Number of Committee Meetings Listed: 2

	Current FY	Next FY
18a(1). Personnel Pmts to Non-Federal Members	\$26,400.00	\$26,400.00
18a(2). Personnel Pmts to Federal Members	\$0.00	\$0.00
18a(3). Personnel Pmts to Federal Staff	\$35,125.00	\$27,000.00
18a(4). Personnel Pmts to Non-Member Consultants	\$0.00	\$0.00
18b(1). Travel and Per Diem to Non-Federal Members	\$7,600.84	\$7,600.00
18b(2). Travel and Per Diem to Federal Members	\$27.00	\$30.00
18b(3). Travel and Per Diem to Federal Staff	\$0.00	\$0.00
18b(4). Travel and Per Diem to Non-member Consultants	\$0.00	\$0.00

18c. Other(rents,user charges, graphics, printing, mail, etc.)	\$15,491.82	\$800.00
18d. Total	\$84,644.66	\$61,830.00
19. Federal Staff Support Years (FTE)	0.20	0.15

20a. How does the Committee accomplish its purpose?

The committee meets bi-annually to provide advice to the Head, Office of Budget, Finance, and Award Management (BFA) and the Head, Office of Information and Resource Management (OIRM) of the National Science Foundation concerning issues related to the oversight, integrity, development and enhancement of NSF's business operations. These operations are critical in assuring that the agency effectively implements its science, technology and education mission. Emphasis will be placed on how NSF can most effectively meet its strategic goals and other statutory accountability requirements related to our business operations, including financial and administrative operations, award management, business policies and procedures, human resource development and information and communications systems.

20b. How does the Committee balance its membership?

Members are broadly representative of the scientific research administration, education management and business communities, including business professionals and academics in the field. Professional stature and familiarity with the National Science Foundation and its business responsibilities are considered in selecting advisory committee members. The members serve a three year term.

20c. How frequent and relevant are the Committee Meetings?

The full committee will meet up to twice a year. Emphasis will be on NSF's business practices and operations in relation to NSF's Excel as a Federal Science Agency strategic goal. The committee will serve as a resource on considerations in internal workforce planning, corporate systems design and cutting edge technology as well as the form and function for both the Office of Budget, Finance, and Award Management (BFA), and the Office of Information and Resource Management (OIRM). The committee may look at and advise upon operational models, skill mixes, internal customer service delivery, and process improvements in BFA/OIRM areas of responsibility as well as NSF-wide in regards to activities related to the Excel as a Federal Science Agency strategic goal. They may also be called upon for advice on implementing best practices for NSF on simplification, standardization, shared services with other agencies, outsourcing and cross-servicing. The committee's efforts will complement those of the Federal Demonstration Partnership, FastLane (external advisory group) and external audit functions as well as the efforts of the Management Controls Committee, Audit Coordination Committee and the Chief Information Officer Advisory Group.

20d. Why can't the advice or information this committee provides be obtained elsewhere?

This is the only committee structured and available to advise on NSF's full range of business practices and operations in relation to NSF's strategic goal concepts. This committee reflects a broad range of leaders in academia, research and business sector. It serves the administrative side of NSF, a function not provided by any other Advisory Committee.

20e. Why is it necessary to close and/or partially closed committee meetings?

Not Applicable.

21. Remarks

n/a

Designated Federal Officer

Teresa Grancorvitz Office Head, BFA and Chief Financial Officer

Committee Members	Start	End	Occupation	Member Designation
Brown, Benjamin	12/01/2017	11/30/2020	Department of Energy	Regular Government Employee (RGE) Member
Cheatham, Lee	05/27/2015	12/31/2017	Brookhaven National Lab	Special Government Employee (SGE) Member
Goldberg, Adam	05/01/2017	12/31/2019	Department of Treasury	Regular Government Employee (RGE) Member
Grimes, Charles	05/27/2015	12/31/2017	Consultant, Financial Management/IT/HR	Special Government Employee (SGE) Member
Holland, EJ	01/01/2017	12/31/2019	Retired	Special Government Employee (SGE) Member
Holland, Michael	04/30/2014	12/31/2019	New York University	Special Government Employee (SGE) Member
Jones, Jan	04/30/2014	12/31/2019	Retired Federal Executive	Special Government Employee (SGE) Member
Kamensky, John	05/27/2015	12/31/2017	IBM Center for the Business of Government	Special Government Employee (SGE) Member
Knoedler, Alicia	04/30/2014	12/31/2019	University of Oklahoma	Special Government Employee (SGE) Member
Levinson, Rachel	05/01/2017	12/31/2019	Arizona State University	Special Government Employee (SGE) Member
Mitchell, Joe	04/16/2018	12/31/2020	National Academy Of Public Administration	Regular Government Employee (RGE) Member
Moreland, Kim	05/01/2016	04/29/2019	University of Wisconsin - Madison	Special Government Employee (SGE) Member
Palguta, John	04/30/2014	12/31/2019	Partnership for Public Service	Special Government Employee (SGE) Member
Pardo, Theresa	05/01/2016	04/29/2019	SUNY at Albany	Special Government Employee (SGE) Member
Sedwick, Susan	04/30/2014	12/31/2019	Attain LLC	Special Government Employee (SGE) Member

Spencer, David	11/01/2012 12/31/2018 wTe Corporation	Special Government Employee (SGE) Member
Tao, John	01/01/2016 12/31/2018 O-Innovation Advisors, LLC	Special Government Employee (SGE) Member
Thompson, Joseph	01/01/2015 12/31/2017 Consultant, Public Policy	Special Government Employee (SGE) Member
Webb, Pamela	01/01/2017 12/31/2019 University of Minnesota	Special Government Employee (SGE) Member
Webster, Douglas	01/01/2017 12/31/2019 US Agency for International Development	Regular Government Employee (RGE) Member

Number of Committee Members Listed: 20

Narrative Description

This committee is integral to NSF's focus to Excel as a Federal Science Agency, which is one of NSF's three strategic goals.

What are the most significant program outcomes associated with this committee?

Checked if Applies

Improvements to health or safety	<input type="checkbox"/>
Trust in government	<input checked="" type="checkbox"/>
Major policy changes	<input checked="" type="checkbox"/>
Advance in scientific research	<input checked="" type="checkbox"/>
Effective grant making	<input checked="" type="checkbox"/>
Improved service delivery	<input checked="" type="checkbox"/>
Increased customer satisfaction	<input checked="" type="checkbox"/>
Implementation of laws or regulatory requirements	<input checked="" type="checkbox"/>
Other	<input type="checkbox"/>

Outcome Comments

NA

What are the cost savings associated with this committee?

Checked if Applies

None	<input type="checkbox"/>
Unable to Determine	<input checked="" type="checkbox"/>
Under \$100,000	<input type="checkbox"/>
\$100,000 - \$500,000	<input type="checkbox"/>
\$500,001 - \$1,000,000	<input type="checkbox"/>
\$1,000,001 - \$5,000,000	<input type="checkbox"/>
\$5,000,001 - \$10,000,000	<input type="checkbox"/>
Over \$10,000,000	<input type="checkbox"/>
Cost Savings Other	<input type="checkbox"/>

Cost Savings Comments

NA

What is the approximate Number of recommendations produced by this committee for the life of the committee?

160

Number of Recommendations Comments

NA

What is the approximate Percentage of these recommendations that have been or will be Fully implemented by the agency?

35%

% of Recommendations Fully Implemented Comments

NA

What is the approximate Percentage of these recommendations that have been or will be Partially implemented by the agency?

65%

% of Recommendations Partially Implemented Comments

NA

Does the agency provide the committee with feedback regarding actions taken to implement recommendations or advice offered?

Yes ☒ No ☐ Not Applicable ☐

Agency Feedback Comments

Discussed at subsequent meetings and presented on website for committee.

What other actions has the agency taken as a result of the committee's advice or recommendation?

Checked if Applies

Reorganized Priorities



Reallocated resources



Issued new regulation



Proposed legislation



Approved grants or other payments

☐

Other

☐

Action Comments

NA

Is the Committee engaged in the review of applications for grants?

No

Grant Review Comments

NA

How is access provided to the information for the Committee's documentation?

Checked if Applies

Contact DFO

☒

Online Agency Web Site

☒

Online Committee Web Site

☒

Online GSA FACA Web Site

☒

Publications

☒

Other

☒

Access Comments

email and other printed materials.